



# AMERICAN PREPARATORY ACADEMY

Jan. 20th, 2023

DRAPER 3



## UPCOMING EVENTS

Tuesday, January 24th

JH Classroom Spelling Bee (12:30-1pm)

Wednesday, January 25th

8th Grade Explosive Extravaganza (12:30-3:15pm)

Friday, January 27th

9th Grade Capitol Trip (8am-1:45pm)

Wednesday, February 1st

Builders Assembly and Council Recognition (12:30-1:50pm)

Wednesday, February 1st

JH High School Spelling Bee (2:30-4:30pm)

Friday, February 3rd

Spirit Wear Day

### **Draper - Food Service Employee**

Parents - we need your help! We have a critical need for a food service employee in Draper. Do you know someone who is interested in working part-time to help feed our students? We pay between \$12-15 and employees work 5 hours per day (approx 8:30am-1:30pm) Please send this link to your family and friends! Email questions to [lunch@apamail.org](mailto:lunch@apamail.org)

#### **Draper - Food Service Employee**

Under the supervision of the food services manager/program manager and school director, the School Food Service Employee receives food items and distributes meals to classrooms and/or students. Assists parents with Free/Reduced Lunch Applications and ordering meals. Accurately completes and submits all required food service reports. Operates and cleans facility and equipment. Follows Utah State safety standards for food preparation, safety, storage and disposal. Follows National School Lunch Program, National School Breakfast Program, Fresh Fruit and Vegetable Program, After School Snack Program guidelines. Follows all APA Staff policies. May complete other campus food service staff duties as needed. School Food Service employees will not work more than 29 hours per week unless additional hours are approved and included in yearly LOU.

Achieving Academic Success and Developing Good Character



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## **Knowledge, Skills and Abilities**

- Personal integrity and dependability
- Quick-paced, hard-working, high-energy personality
- Works and communicates well with others (co-workers, parents, students)
- Self Sufficient
- Basic computer skills - will train on specific programs we use (Hot Lunches Online, Google Sheets, Email, Skyward, etc.)
- Required to obtain a State of Utah Food Handlers Permit within 30 days of employment

## **Physical Demands**

- Maintain the ability to stand, reach, lift, bend, kneel, stoop, climb, push, pull, and lift items weighing up to 35lbs. Stand or walk 95% of the workday.

## **Location**

Draper 2 Campus

## **Schedule/Hours**

Monday thru Friday per school calendar (see link)

Hours - To be assigned as needed (School Food Service employees will not work more than 29 hours per week).

Pay - \$12-15/hour

## **Detailed Job Description**

<https://www.americanprep.org/wp-content/uploads/2022/02/School-Food-Service-Specialist-Job-Description.pdf>

## **- Reminders -**

### **Mark Your Calendars: Re-enrollment Meetings**

Parents, please mark your calendars for the upcoming D3 Re-enrollment Meetings. One parent/guardian from each family must attend a Re-enrollment Meeting. You will only need to attend one of these meetings.

- March 14th at 8:15am
- March 15th at 8:15am
- March 16th at 2pm
- March 16th at 7pm

### **8th Grade Explosive Extravaganza Event**

We have our 8th grade Explosive Extravaganza event on **Wednesday, Jan. 25 from 12:30-3:15pm**. This is a stationed event at the school where the students will be learning many skills such as the power of words, good communication skills, and how to navigate a reception line. We are still needing parents to be group leaders. If you are interested in volunteering please contact Mrs. Stratton at [jstratton@apamail.org](mailto:jstratton@apamail.org).



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### **9th Grade Capitol Trip**

Our 9th grade students will be taking a trip to the state capitol on **Friday, Jan. 27th from 8:00am-2:00pm**. They will watch parts of the legislative session, attend committee meetings and meet some of Utah's representatives and senators. Permission slips were sent home and filled out before Christmas Break.